

Guidelines for authors

Kairos, Evangelical Journal of Theology is an academic journal for general evangelical issues, embracing complete thematic and disciplinary openness. It publishes works in various disciplines: biblical theology, systematic theology, applied theology, ethics, church history, church life and sociology of religion, philosophy, and psychology. The journal also publishes interdisciplinary work.

The journal will publish papers in the following categories:

- original scientific papers
- preliminary announcements
- review articles
- conference papers
- professional papers

The author may suggest a category, but the editor-in-chief (considering the judgment of two reviewers), will make the final decision. If necessary, the editor-in-chief will consult two members of the Editorial Board.

Kairos publishes papers that are subject to review procedures and those that are not. Papers that are categorized as scientific or professional need to have two positive reviews. Reviews are anonymous. *Kairos* will publish papers without reviews that are relevant to evangelical Christianity and that follow a standard of writing appropriate for an academic theological journal.

The editorial board only accepts manuscripts in English or Croatian that have not been previously published. Manuscripts may be submitted by e-mail in MS Word and PDF format and sent to the following e-mail address: kairos@bizg.hr

The editorial board will inform the author whether paper has been accepted for publishing or not. If the paper is accepted for publishing in *Kairos*, the author cannot publish the same paper somewhere else without permission from the *Kairos* editorial board. The editorial board reserves the right to edit a manuscript in keeping with the journal's standards, as well as standards acceptable to literary Croatian and English.

Writing Instructions:

1. The recommended length of papers (including summary and references) varies from 16 to 32 typewritten pages. The text should be double spaced with no more than 30 lines per page and 60 characters per line. All pages should be numbered.
2. The author's name and surname, the name and address of the employing institution, e-mail address and the article title should be on the first page.
3. A summary must accompany the text, written in English or Croatian. The summary will be translated into Croatian. The summary should be between 15 and 20 lines (100-250 words), and should describe the aim of the work, the methodology used and the work's key findings and conclusions.
4. The source must be noted in the text and not in the footnotes. The reference should be in brackets, containing the author's surname, year of publication and, for quotations or references from books, the page number; e.g. (Johnson 1999, 21) or (Johnson 1999, 125–131). Authors should use footnotes exclusively for commenting on or adding to what has been said in the text.¹
5. In the bibliography at the end of the article, the author should supply the full data about all works cited as references. All references should be listed alphabetically, according to the surname of the author as well as chronologically if works by the same author are concerned. When several works by the same author, which have been published in the same year, are cited, they should be differentiated by letters (a, b, c, etc.) following the year of publication. If the work has several authors, all authors should be listed. For works accessible on the Internet, after giving the main information (title, author, etc.), the source address (<http://>) and date of input should be cited.

Technicalities:

- Format: A4
- Margins: all four margins 2,5 cm
- Font: *Times New Roman*
- Title: font 16, bold, centered
- Below the title, in the left corner: name and surname of author (font 12, bold), below that, the name of institution, and below that, e-mail address.
- Summary and key words: italics, font 12, spacing 1.0
- Text of the article: font 12, spacing 1.5, flush left
- Footnotes: font 10, spacing 1.0, flush left
- Tables: font 10, spacing 1.0
- All pages need to be numerated
- Quotations are identified with quotation marks. In case of longer quotation (5 lines or more), quotations are written as a separate paragraph, and should be single-spaced, indented on both sides, fully justified, without quotation marks, and with font size 10.

¹ *Kairos* uses author-date style with corresponding in-text citations.

Bible Book Abbreviations

OT	Gen Ex Lev Num Deut Josh Judg Ruth 1-2 Sam 1-2 Kings 1-2 Chron Ezra Neh Esther Job Ps Prov Eccles Song Is Jer Lam Ezek Dan Hos Joel Amos Obad Jon Mic Nahum Hab Zeph Hag Zech Mal
NT	Mt Mk Lk Jn Acts Rom 1-2 Cor Gal Eph Phil Col 1-2 Thess 1-2 Tim Tit Philem Heb Jas 1-2 Pet 1-3 Jn Jude Rev

Citation Guide

1. Books

1.1 Single author

Reference list	Kitamura, Katie. 2017. <i>A Separation</i> . New York: Riverhead Books.
In-text citation	(Kay 1998, 23)

1.2 Two authors

Reference list	Ellingworth, Paul, and Eugene Albert Nida. 1994. <i>A Handbook on the Letter to the Hebrews</i> . New York: United Bible Societies.
In-text citation	(Ellingworth and Nida 1994, 68)

1.3 Three authors

Reference list	Friberg, Timothy, Barbara Friberg, and Neva F. Miller. 2000. <i>Analytical Lexicon of the Greek New Testament</i> . BGNTL. Grand Rapids: Baker Books.
In-text citation	(Friberg, Friberg and Miller 2000, 144)

1.4 Book without the name of the author

Reference list	<i>Title</i> . Year. Place: Publisher.
In-text citation	(<i>Title</i> year, page num.)

1.5 Corporative author (institution, society, etc.)

Reference list	Mednarodna teološka komisija. 1993. <i>Eshatološka vprašanja</i> . Ljubljana: Družina.
In-text citation	(Mednarodna teološka komisija 1993, 15)

1.6 Editor as author

Reference list	Spence-Jones, H. D. M., ed. 1909. <i>2 Kings</i> . TPC. London etc.: Funk & Wagnalls Company.
In-text citation	(Spence-Jones 1909, 76)

1.7 Multiple works by the same author

Reference list	Klaić, Nada. 1975. <i>Povijest Hrvata u ranom srednjem vijeku</i> . Zagreb: Školska knjiga.
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	———. 1976. <i>Povijest Hrvata u razvijenom srednjem vijeku</i> . Zagreb: Školska knjiga.
In-text citation	(Klaić 1975, 115) (Klaić 1976, 46)

1.8 Multiple works by the same author in the same year

Reference list	Klaić, Nada. 1987a. <i>Koprivnica u srednjem vijeku</i> . Koprivnica: Centar za kulturu, OOUR Muzej grada Koprivnice. ———. 1987b. <i>Medvedgrad i njegovi gospodari</i> . Zagreb: Globus.
In-text citation	(Klaić 1987a, 99–100) (Klaić 1987b. 26–35)

1.9 Authors with the same surname

Reference list	Klaić, Nada. 1982. <i>Povijest Zagreba</i> . Zagreb: Liber. Klaić, Vjekoslav. 1930. <i>Hrvati i Hrvatska: Ime Hrvat u povijesti slavenskih naroda</i> . Zagreb: Matica hrvatska.
In-text citation	(N. Klaić 1982, 54) (V. Klaić 1930, 25–35)

1.10 Volume without a title, or several volumes in one book

Reference list	Hodge, Charles. 1946. <i>Systematic Theology</i> . Vol. 2. Grand Rapids: Eerdmans.
In-text citation	(Hodge 1946, 2:257)
Reference list	Williams, J. Rodman. 1996. <i>Renewal Theology: Systematic Theology from a Charismatic Perspective</i> . Three Volumes in One. Grand Rapids: Zondervan.
In-text citation	(Williams 1996, 2:158).

1.11 Citing all volumes in one serial

Reference list	Keil, Carl Friedrich, and Franz Delitzsch. 1996. <i>Commentary on the Old Testament</i> . 10 Vols. Peabody: Hendrickson.
	Ujević, Tin. 1979. <i>Odabrana djela</i> . Urednik Šime Vučetić. 6 Vols. Zagreb: August Cesarec i Slovo Ljubve.

1.12 Unknown Date of Publication

If the date of publication of a document is unknown, Latin abbreviation “s. a.” is used (*sine anno* – without year). If the date of publication of a document is unknown yet you think that you know it, put the year inside the brackets together with a question mark.

Surname, name. s. a. *Title*. Place: Publisher.

Surname, name. [2013?]. *Title*. Place: Publisher.

1.13 Place of Publication

If the publisher is dislocated in two or more places, in literature we only write the first location and add the Latin abbreviation *etc.* For example: Cambridge University Press is located in Cambridge, New York, Melbourne, Madrid, Cape Town, Singapore, São Paulo, Delhi, Mexico City. So, in bibliography we write:

Cambridge etc.:

If a document is published by two or more publishers located in different locations, we identify publishers in the following order: 1st location: 1st publisher; 2nd location: 2nd publisher:

New York: MacMillan; London: Collier MacMillan

If the publisher's location is unknown, Latin abbreviation "s. l." is used (*sine loco* – without a location).

s. l.: _____

1.14 Publisher

The publisher's name should be abbreviated in footnotes and bibliographies by omitting *Press*, *Publishing Company*, and the like, except in the case of university presses and wherever else ambiguity or awkwardness would result.

On title page	In notes and reference list
Kršćanska sadašnjost	KS
Matica Hrvatska	MH
InterVarsity Press	IVP
Izvori: Kršćanski nakladni zavod	Izvori
Hendrickson Publishers	Hendrickson
Verlag Herder	Herder
William B. Eerdmans Publishing Company	Eerdmans

If "press" is part of the publisher's name, the name of the publisher should not be abbreviated. Also, names of university and academic publishers should not be abbreviated.

Zagreb: STEPress.
Oxford: Oxford University Press.

If the publisher is unknown, the Latin abbreviation "s. n." is used (*sine nomine* – without a name).

London: S. n.
Ljubljana: S. n.

In case of multiple publishers, the following rules are applied:

- Two publishers are connected with a conjunction or slash:

Matica hrvatska and Bogoslovni institut
Matica hrvatska / Bogoslovni institut

2. Electronic Books

Reference list	Austen, Jane. 2007. <i>Pride and Prejudice</i> . New York: Penguin Classics. Kindle.
In-text citation	(Austen 2007, chap. 3)
Reference list	Schlosser, Eric. 2001. <i>Fast Food Nation: The Dark Side of the American Meal</i> . Boston: Houghton Mifflin. ProQuest Ebrary.
In-text citation	(Schlosser 2001, 88)
Reference list	Paul, Richard W., and Linda Elder. 2002. <i>Critical Thinking: Tools for Taking Charge of your Professional and Personal Life</i> . Financial Times Prentice Hall. Rocket e-book.
In-text citation	(Paul and Elder 2002)
Reference list	Czigány, Lóránt. 1986. <i>A History of Hungarian Literature: From the Earliest Times to the mid-1970's</i> . http://mek.oszk.hu/02000/02042/html/ (accessed April 19, 2006.).
In-text citation	(Czigány, 1986)

3. Articles

3.1 Journal Article

Reference list	Herron, Daniel. 2015. The Power of the Christian: Discerning an Improvisatory Ethic of Power from the Gospel of Mark. <i>Kairos: Evangelical Journal of Theology</i> 9, no. 1, 89–112.
In-text citation	(Herron 2015, 102)

3.2 Article in an Online Journal

Reference list	Bronić, Josip. 2002. Učenje na daljinu: osvrt na iskustva u prijenosu predavanja putem interneta uživo. <i>Edupoint</i> 2, no. 5. http://edupoint.carnet.hr/casopis/broj-05/clanak-03/index.html#2 (accessed June 30, 2007.).
In-text citation	(Bronić 2002)

3.3 Newspaper Article (with author's name, without author's name, online)

Reference list	Tomić, Ante. 2007. Klasa optimist. <i>Jutarnji list</i> , December 8.
In-text citation	(Tomić 2007, 23)
Reference list	<i>Nacional</i> . 2007. Otpusno pismo. December 17.
In-text citation	(<i>Nacional</i> 2007, 12)
Reference list	Ivanjek, Željko. 2017. Prva ozbiljna čitanka Slamnigovog opusa. <i>Jutarnji list</i> , June 29, 2017. http://www.jutarnji.hr/kultura/knjizevnost/prva-ozbiljna-citanka-slamnigova-opusa-njegove-su-pjesme-jos-uvijek-jednako-autenticne-i-antologijske-je-uvajaju-stare-govore/6314878/ (accessed June 30, 2017).
In-text citation	(Ivanjek 2017)

4. Other Works

4.1 Doctoral Dissertation or Master's Thesis

Reference list	Barišić, Anto. 2010. Kristološki teandrizam u misli i djelu Tomislava Janka Šagi-Bunića. PhD diss. Catholic Faculty of Theology, University of Zagreb.
In-text citation	(Barišić 2010, 56)

Reference list	Duvnjak, Neven. 2001. Katolička crkva u Hrvatskoj i problem pravednog socijalnog poretka. Master's thesis. Philosophical faculty, University of Zagreb.
In-text citation	(Duvnjak 2001, 44)

4.2 Reference Works

Reference list	France, Richard T. 1994. Matthew. In <i>New Bible Commentary: 21st Century Edition</i> , edited by Donald A. Carson, Richard T. France, John A. Motyer and Gordon J. Wenham, 904–45. Leicester etc.: IVP.
In-text citation	(France 1994, 912)

4.3 Conference Paper

Reference list	Nikolić, Zrinka. 2004. "Obitelji zadarskih nadbiskupa od 12. do 14. stoljeća." Priopćenje sa znanstvenog skupa Sedamnaest stoljeća zadarske Crkve, Zadar, November 16 – 18, 2004.
In-text citation	(Nikolić 2004)

4.4 Web Page

Reference list	Centar biblijskih istraživanja. 2017. <i>O projektu „Hrvatski psalter.“</i> http://cbi.bizg.hr/hr/hrvatski-psaltir/o-projektu-hrvatski-psaltir/ (accessed June 30, 2017.).
In-text citation	(Centar biblijskih istraživanja 2017)

4.5 Text on a web page

Reference list	Lukinović, Andrija. <i>Bratovština svetog Jeronima za pomoć hrvatskim izbjeglicama.</i> http://www.studiacroatica.org/jero/luki1.htm (accessed June 13, 2013).
In-text citation	(Lukinović s. a.)

4.6 CD-ROM or DVD-ROM

Reference list	Brlić-Mažuranić, Ivana. 2002. <i>Priče iz davnine: 1. dio.</i> Edited by Helena Bulaja. CD-ROM. Zagreb: Naklada Bulaja.
In-text citation	(Brlić-Mažuranić 2002)

Book Reviews

Reviews can be from Croatian or foreign publications, published no more than two years prior, counting from the day the text is received. The length of a review should be from three to eight pages. A book review should provide:

1. *General information about the book:* author, title and subtitle, name of editor (if there is one), publisher and its location, year of publication, and page numbers. Some reviews could provide info about the price of the book and ISBN number.
2. *Introduction:* introduces reader with some general information about: the author of the book, context in which book was written, type, subject, topic and/or thesis of the book and authorial intentions in writing of the book.

3. *Synthetic review and evaluation*: this is the central part of the book review where the reviewer introduces the content of the book and evaluates it.
4. *Conclusion*: in this part, the reviewer brings a concise summary of the book as a whole, points out its positive and negative aspects, assesses its scientific and/or theological contribution and recommends to potential readers whether the book should be read or not.